

## SIR Health Policy and Economics Division Councilor and Vice Councilor

### **Charge of the Health Policy and Economics Division**

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The SIR Health Policy and Economics division is charged with advocating proper reimbursement, coverage and payment policy for services rendered by interventional radiologists. The economics team also provides educational tools to enable proper coding and billing and develop other practice resources to empower IR physicians to “thrive in their chosen practice model, leading to expanded access to high-quality patient care.”

Qualifications for appointment as vice councilor shall include:

- Shall have been an active member or fellow in good standing for at least three years and remain a member for the duration of their term
- Shall have shown commitment to the Society by previously chairing a work-group or committee within HP&E
- Shall be actively practicing interventional radiology or have practiced a minimum of 10 years
- Shall have experience and/or interest in health policy and economics.

### Other Desired Qualifications

- Demonstrates leadership qualities, including consensus building, facilitating, and conflict resolution
- Experience with payment, policy, and advocacy

### **Specific Duties of the Positions**

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The SIR Health Policy and Economics Division Councilor is a voting member of the SIR and SIR Foundation Steering Council and acts as the representative of the Health Policy and Economics Division. The Steering Council is responsible for moving forward strategic issues and priorities of the SIR and SIR Foundation Strategic Plan. The position of Health Policy and Economics Division Vice Councilor is an appointed position.

### *Leadership and communications*

- Provide overall direction for the Health Policy and Economics Division. The division councilor should identify strategic priorities and goals within the division and provide insight and knowledge as requested. The vice councilor shall serve as a resource and support the decisions made by the councilor.
- Effectively communicate the division’s strategic direction to the functional areas of the society and the foundation on an ongoing basis.
- Recommend volunteers for appointment to the division, or upon request, to external roles within the assigned domain.
- Establish and create accountability toward specific divisional achievements.
- Identify and nurture future leadership and increase overall awareness of SIR initiatives.
- Ensure that volunteers abide by their duties as described and recommend action for members and consultants who do not actively participate.

### *Meetings and initiatives*

- The councilor and vice councilor shall attend all in-person and virtual meetings of the division. In case of the councilor’s absence, the vice councilor should be able and willing to lead such meetings and foster discussion to ensure a successful meeting.

- The Health Policy and Economics Division Councilor shall attend meetings of the SIR and SIR Foundation Steering Council as a voting member. Should the councilor be unable to attend, the vice councilor shall attend as a non-voting guest to serve as the designated representative of the division.
- Prepare for all meetings by reading the agenda in advance. Willingly and actively participate in all discussions, lending knowledge and expertise to the group.
- Assess the overall status of IR and of existing SIR activities within the assigned area and identify barriers to IR development and unmet needs.
- Enhance the work product of SIR and SIR Foundation by serving as a resource for up-to-date, knowledge, expertise and perspective.
- Provide critical guidance upon request and take joint responsibility for projects and programs.

#### *Fiduciary obligations and governance*

- Agree to comply with all volunteer policies established by SIR and SIR Foundation.
- Be aware of and adhere to the society's policy of strict compliance with federal and state antitrust laws.

#### *Other*

- Effectively communicate with other leaders, volunteers and society staff regarding tasks and project completion.
- Treat other leaders, volunteers and staff with respect and courtesy.
- Promote the society's image by staying informed and representing SIR to others.
- Engage with other society and foundation volunteers and members.
- Be willing to guide and mentor newer volunteers and younger SIR members.
- Provide support and guidance to staff as needed.
- Help recruit and orient future members and leaders.
- Perform any duty or responsibility that the board of directors or the president may assign.
- Serves in an advisory capacity and provides guidance to all Health Policy and Economics committees and work-groups.

### **Election and Term in Office**

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The Health Policy and Economics Division Vice Councilor shall serve a term of one year before becoming the Division Councilor, in which capacity they will serve for an additional two years. Terms begin and end at the adjournment of the SIR Annual Members Business' Meeting. Vice Councilors are nominated by the SIR and SIR Foundation Nominating Committee and appointed by the SIR Board of Directors.

### **Time Commitment**

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The Health Policy and Economics Councilor and Vice Councilor are expected to devote the necessary time to Society business during their term.

**Councilor:** Attend and chair division meetings. Attend in-person and remote Steering Council meetings as scheduled throughout the year. They are expected to attend the Annual Members' Business Meeting. The councilor may be tasked with presenting information to the SIR and SIR Foundation Boards pertaining to the division's focus and work.

**Vice Councilor:** Attend and participate in division meetings. In the absence of the councilor from any meetings, the vice councilor will represent the division.

The Health Policy and Economics Division also has other technical meetings that require an SIR representative in attendance, for which the Councilor and Vice Councilor will determine who should represent the division.

### **Compensation/Reimbursement**

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The Health Policy and Economics Division Councilor and Vice Councilor receive no compensation for serving. Travel expenses for approved SIR travel are reimbursed per the SIR Leadership Travel Policy.

### **Responsibilities of All Volunteer Leaders**

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- Serve as a strategic leader who understands the SIR mission, vision, and can link the activities with the strategic goals.
- Serve as a contact for Society and Foundation inquiries relating to their division or area of expertise.
- Be willing and able to devote the necessary time throughout the entire appointed term of service for Society business.
- Possess the highest ethical standards and be recognized and respected by peers as a leader in interventional radiology.
- Be free of any significant conflict of interest that would prevent him/her from serving objectively, and disclose all conflicts in advance.